

**SHELBY COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS MEETING**

6:00 P.M., Tuesday, April 5, 2016
724 Shelbyville Street ~ Center, Texas

MINUTES

Members present were Mac Warren, John Holloway, Dan Wilkins, Charles Rushing, John Howard, Keith Brownlow, Debra Riley, James Cockrell and Robin Connell. Also in attendance were chief appraiser Robert N. Pigg and Angie Wright.

Members absent were Tim Bradshaw, David Chandler and David Fallin.

1. **Call to Order** - The meeting was called to order at 6:00 p.m.
2. **Public Comment** - None.
3. **Minutes of January 5, 2016 Meeting** – The minutes were presented to the board. Dan Wilkins, seconded by Charles Rushing, made a motion to approve the minutes as presented. The vote for approval was 9 for and 0 against and the motion carried.
4. **Check Register for January thru March 2016** – The check register was presented to the board. The board asked for a breakdown of legal expenses for the heavy equipment lawsuits. Charles Rushing, seconded by Keith Brownlow, made a motion to approve the check register as presented. The vote for approval was 9 for and 0 against and the motion carried.
5. **Chief Appraiser's Evaluation** – The chairman, John Howard, presented the results of the evaluations that were sent to him to the board. The results will be placed in the chief appraiser's personnel file.
6. **Approve Records Management Policy** – Dan Wilkins, seconded by James Cockrell, made a motion to approve the Records Management Policy as presented. The vote for approval was 9 for and 0 against and the motion carried.
7. **Closed Session to Seek the Advice of the District's Attorney Regarding Pending or Contemplated Litigation** - None.
8. **Convene in Open Session and Take Possible Action on Items Discussed in Closed Session** - None.
9. **Chief Appraiser's Report** – The following items were discussed:
 - Litigation - Heavy Equipment Special Inventory lawsuits.
 - General - 2015 Ratio Study and MAP review for 2016.
 - Financial Statements

With no further business before the board, the meeting was adjourned.



Angie Wright
Recording Secretary