

**SHELBY COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS MEETING**
5:30 P.M., Tuesday, November 1, 2016
724 Shelbyville Street ~ Center, Texas

MINUTES

Members present were Mac Warren, Tim Bradshaw, John Howard, Keith Brownlow, James Cockrell, Robin Connell and David Fallin. Also in attendance were chief appraiser Robert N. Pigg and Angie Wright.

Members absent were David Chandler, John Holloway, Debora Riley and Dan Wilkins.

1. **Call to Order** - The meeting was called to order at 5:30 p.m.
2. **Public Comment** - None.
3. **Approve Minutes of July 12, 2016 Meeting** – James Cockrell, seconded by Robin Connell, made a motion to approve the minutes as presented. The vote for approval was 7 for and 0 against and the motion carried.
4. **Approve Check Register for the Third Quarter of 2016** – Robin Connell, seconded by Tim Bradshaw, made a motion to approve the check register as presented. The vote for approval was 7 for and 0 against and the motion carried.
5. **Approve Annual Financial Report for the Period Ending December 31, 2015** – The 2015 audit was presented to the board. James Cockrell, seconded by Tim Bradshaw, made a motion to accept the audit as presented. The vote for approval was 7 for and 0 against and the motion carried.
6. **Address Noncompliance Finding on the 2015 Annual Financial Report** – Robin Connell, seconded by Mac Warren, made a motion to acknowledge and take no action to the noncompliance finding regarding segregation of duties. The vote for approval was 7 for and 0 against and the motion carried.
7. **Approve Building Upgrades and Repairs** – Bids were presented and discussed regarding a new roof and changing all light bulbs in the appraisal district office building to LED.

Robin Connell, seconded by Tim Bradshaw, made a motion to accept the bid from Rocky Reneau for the 30 year – Architectural roof at a cost of \$7,745 plus the cost of any repairs that may need to be done in the process. The vote for approval was 7 for and 0 against and the motion carried.

Robin Connell, seconded by Tim Bradshaw, made a motion to accept the bid from 4C Electrical Services to change all the bulbs to LED at a cost of \$3,250. The vote for approval was 7 for and 0 against and the motion carried.

8. **Appoint Appraisal Review Board Members for the 2017 – 2018 Term** – James Cockrell, seconded by Mac Warren, made a motion to appoint Buddy Hancock and Wayne Riley to the 2017 – 2018 term. The vote for approval was 7 for and 0 against and the motion carried.
9. **Select Appraisal Review Board Chairman** – Mac Warren, seconded by Tim Bradshaw, made a motion to select Richard Prince as the Appraisal Review Board chairman. The vote for approval was 7 for and 0 against and the motion carried.

10. **Approve Transfer of Money from Logic Savings Account to Shelby Savings Bank** – David Fallin, seconded by Tim Bradshaw, made a motion to transfer funds from the Logic account to the mapping account at Shelby Savings Bank. The vote for approval was 7 for and 0 against and the motion carried.

11. **Chief Appraiser's Report** – A written report was given to the board members and the following items were discussed:

- Litigation
- MAPS Review
- Financial

With no further business before the board, the meeting was adjourned.



Angie Wright
Recording Secretary