

**SHELBY COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS MEETING**

5:30 P.M., Tuesday, January 24, 2017
724 Shelbyville Street | Center, Texas

MINUTES

Members present were Mac Warren, David Chadwick, Matthew Mettauer, John Howard, John Holloway, Robin Connell and Tim Bradshaw (via speaker phone). Also in attendance were chief appraiser Robert N. Pigg and Angie Wright.

Members absent were Keith Brownlow, David Chandler, James Cockrell, David Fallin and Debora Riley.

1. **Call to Order** - The meeting was called to order at 5:35 p.m.
2. **Public Comment** - None.
3. **Election of Officers** – Robin Connell, seconded by David Chadwick, made a motion to elect John Howard as Chairman. The vote for approval was 7 for and 0 against and the motion carried. David Chadwick, seconded by Robin Connell, made a motion to elect Matthew Mettauer as Vice Chairman. The vote for approval was 7 for and 0 against and the motion carried. Mac Warren, seconded by David Chadwick, made a motion to elect Robin Connell as Secretary. The vote for approval was 7 for and 0 against and the motion carried.
4. **Approve Minutes of November 1, 2016 Meeting** – John Howard, seconded by David Chadwick, made a motion to approve the minutes as presented. The vote for approval was 7 for and 0 against and the motion carried.
5. **Approval of Check Register for the Fourth Quarter of 2016** – Robin Connell, seconded by Mac Warren, made a motion to approve the check register as presented. The vote for approval was 7 for and 0 against and the motion carried.
6. **Appoint Appraisal Review Board Secretary** – Mac Warren, seconded by David Chadwick, nominated Pam Shepherd. The vote for approval was 7 for and 0 against and the motion carried.
7. **Select Auditor and Enter into Contract for 2016 Audit** – David Chadwick, seconded by Mac Warren, made a motion to select Frank Campos & Associates, PLLC to conduct the 2016 audit. The vote for approval was 7 for and 0 against and the motion carried.
8. **Resolution to Authorize Signatures on Bank Accounts** – John Howard seconded by Mac Warren, made a motion to approve a resolution to remove Charles Rushing and Dan Wilkins and add Matthew Mettauer and David Chadwick to the signature authorization on all accounts for the appraisal district. The vote for approval was 7 for and 0 against and the motion carried.
9. **Closed Session to Seek the Advice of the District’s Attorney Regarding Pending or Contemplated Litigation** - None.

10. **Convene in Open Session and Take Possible Action on Items Discussed in Closed Session -**
None.

11. **Chief Appraiser's Report** – The following items were discussed:

- Litigation - Heavy Equipment Special Inventory lawsuits.
- General - 2017 Ratio Study and MAP review for 2016.
- Financial Statements

With no further business before the board, the meeting was adjourned.



Angie Wright
Recording Secretary