



**Shelby County Appraisal District**  
724 Shelbyville Street | Center, Texas 75935  
ph (936) 598-6171 | fax (936) 598-7096  
email: [scad@sbcglobal.net](mailto:scad@sbcglobal.net)

**REQUEST FOR ELECTRONIC  
DELIVERY OF NOTICES  
(RESIDENTIAL PROPERTY ONLY)**

## Delivery of Certain Notices by E-Mail (Residential Property ONLY)

**INSTRUCTIONS:** To request electronic delivery of notices permitted to be delivered by the Chief Appraiser, complete this form and click submit. Please note, this request is specific to the property identified on this form and is not transferrable.

**Texas Property Tax Code Sec. 1.086.** On the written request of the owner of a residential property that is occupied by the owner as the owner's principal residence. The chief appraiser of the appraisal district in which the property is located shall send each notice required by this title related to the following to the e-mail address of the owner:

- (1) a change in value of the property;
- (2) the eligibility of the property for an exemption; or
- (3) the grant, denial, cancellation, or other change in the status of an exemption or exemption application applicable to the property.

This request **WILL NOT** be applied to notices from the Shelby County Appraisal Review Board (ex: Hearing Notices, Final Orders, etc.)

Tax Year:

SCAD Account Number:

Legal Description:

Owner Name:

Owner Mailing Address:

Daytime Phone:

Type of Request: (Please check one)

**REQUEST** for electronic delivery of any notice required or permitted to be delivered by the Chief Appraiser, according to Sec. 1.086 of the Texas Property Tax Code.

Please type or print a legible email address: \_\_\_\_\_

**An email confirming your request will be sent prior to sending the first notice.**

Request to **REVOKE** electronic delivery of any notice required or permitted to be delivered by the Chief Appraiser, according to Sec. 1.086 of the Texas Property Tax Code.

**I am the owner of the residential property described above and occupy it as my primary residence.** I request Shelby County Appraisal District to deliver all required notices by electronic delivery to the email provided above. I understand that this agreement will remain in place until revoked by written request.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Any person who makes a false statement could be found guilty of a class A misdemeanor or state jail felony under the Texas Penal Code Section 37.10.**